



October 8, 2024

Shade Canyon School, 4335 Sylar Lane, Kelseyville, CA 95451

Dear Shade Canyon School Community,

Pursuant to the Individuals with Disabilities Education Improvement Act (20 U.S.C. §§ 1400 et. seq) and relevant state law, Shade Canyon School is responsible for identifying, locating, and evaluating children enrolled at Shade Canyon School with known or suspected disabilities to determine whether a need for special education and related services exists. This includes children with disabilities who are homeless or are wards of the State. To ensure that eligible students are receiving the services to which they are entitled, we would like to request your assistance.

If you know of a child who has a disability or that you suspect may have a disability, you may refer that child's parent or guardian to Shade Canyon School by contacting Dr. Maggie Lieb at [maggie@shadecanyon.org](mailto:maggie@shadecanyon.org) or (707) 245-7757. Please note: All referrals are considered confidential. The parent, legal guardian, or surrogate parent retains the right to refuse services and other procedural safeguards under federal and state law.

Thank you for your assistance in this matter and please do not hesitate to contact me if you have questions or concerns.

Sincerely,

Maggie Lieb, Ed.D.

Vice Principal